

Present:

Lee M. Azinheira, Chairman
Manuel Branco, Clerk

Mark S. Nunes, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager Steven Sullivan, Superintendent Water & Sewer Division
Paul Pacheco, Superintendent Services & Infrastructure

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the warrant for the bills payable for the period ending December 1, 2011. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the payrolls for weeks ending November 18, and 25, 2011. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the Meeting Minutes of November 17, 2011. So voted.

APPOINTMENTS

Grievance Hearing – Mr. James Martins, Division of Services of Infrastructure

Mr. Hickox informed the Board members that the hearing was postponed at the request of Mr. Martins and his union shop steward.

Follow-up Meeting with Mrs. Jill Lenz

The Director informed the Board that the Water & Sewer Division tested the meter, and it was found to be operating accurately. Mr. Sullivan provided meter readings taken before and after the meter was replaced. He stated that he believed there was some type of undetected leak in the house. Mrs. Lenz said they hadn't changed anything in the house and couldn't understand the high usage during that billing period. Mr. Nunes asked that the Water & Sewer Division continue to monitor the meter for another 30 days. The Chairman suggested recalculating the usage at a lower block rate and asked Mr. Sullivan to provide the calculations for such.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to abate \$165.02 of the water invoice and \$31.90 of the sewer invoice with the remaining portion due paid in installments and waived the accrued interest and demand fees. So voted.

OLD BUSINESS

Discussion – Unaccepted Portion of Ryder Street

Mr. Hickox informed the Board that he was still waiting for more information from Town Counsel. Mr. Nunes asked for an inventory of all unaccepted ways currently used for public access within the Town.

Proposal for Professional Planning and Design Services for Water Meter AMR Replacement Project

Per the Board's request, the Superintendent of Water and Sewer contacted the consultant and asked them to include the drive by remote service to their proposal. The Board members reviewed and discussed the revised proposal.

A motion made by Mr. Nunes and duly seconded by Mr. Branco to accept the proposal for professional planning and design services for a Water Meter and an Automatic Meter Reading (AMR) Replacement project for the Town of Dartmouth submitted by Weston & Sampson in the amount not to exceed \$26,600, without prior approval. So voted.

Request to utilize service pole owned by the Town of Dartmouth

Mr. Hickox met with a representative of Nstar to discuss the process for transferring ownership of a utility pole. He learned that Nstar will accept ownership with payment of 27.5% of the value if the utility pole meets its standards. After inspection of whether or not the pole meets Nstar standards, they will conduct an appraisal of the pole assets.

Mr. Nunes asked what the status is of the Board of Health's freezers at the site. Mr. Hickox replied that he spoke to the Director of Health and she has no objection to moving the freezers, and will search for an alternate site.

NEW BUSINESS

Guard Rail Installation – Contract Execution

The Director reviewed the scope of work.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to award the contract in the amount of \$20,640.00 for guardrail installation to Cosco Fence Company of Woonsocket, RI. So voted.

Panelli Well – New Source Approval/Contract

The Director presented the contract for technical services for the new source approval of the Panelli Site for the Board's approval.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to award the contract for New Source Approval – Panelli Site between Old Westport Road and Route 6, Dartmouth in the amount not to exceed \$245,000 without prior approval to AECOM Technical Services. So voted.

Request for newspaper and magazines for art projects

The Board reviewed the request for newsprint and magazines for a local artist to use in art projects that she sells on line. Due to the value of the recycled material and the request is from a non-profit entity, the Board motion to deny the request.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to deny the request made by a local artists to scavenge newsprint and magazines from the transfer station. So voted.

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

Mr. Hickox reported that he had a visit from Mr. Joseph Lemieux regarding the repair of Hixville Road. The water main has been repaired, which caused trench patches in the road. The road was cold planed and a down payment was made for the final paving. The Board agreed if the paving company can confirm in writing that the job is scheduled, then they would consider lifting the restrictions. Mr. Pacheco will check to learn whether or not the paving has been scheduled.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to lift the permitting restrictions associated with Brady Estates once it is confirmed that the paving of Hixville Road is scheduled. So voted.

The Board agreed to meet again on December 15, 2011.

Having no further business to discuss that morning, at approximately 8:15 a.m. a motion was made by Mr. Branco and duly seconded by Mr. Nunes to adjourn the meeting. So voted.

Respectfully submitted:
Michelle L. DeFranco, Administrative Assistant

Approved: 12/15/2011